



970 Pape Avenue, Toronto, Ontario, Canada M4K 3V7 416-425-9933  
[info@lippertmusic.com](mailto:info@lippertmusic.com) or [www.lippertmusic.com](http://www.lippertmusic.com)

## Lippert In-House Examinations Parent Info Sheet

Lippert provides in-house examinations with the same requirements as other world recognized institutions. This is a good option for students who have never done an official examination but would like to do one in the future. Students are expected to prepare the exact same material as they would for a regular exam, and will be examined by our Director or another qualified teacher.

### What does taking an In-House Exam involve?

#### 1. Application and Fees

Please ask reception for an application form, or use the one below. The fee for in-house exams is \$\_\_\_\_\_ (please enquire or see website). You can register for an exam at any point in the school year.

#### 2. Accompanist (for instruments excluding piano and guitar)

A piano accompanist for instrumental exams is optional for in-house exams. Please remember that for an RCM Exam at the Royal Conservatory of Music, piano accompanists are required for all instrumental exams (with the exception of piano and guitar). Playing with an accompanist is a valuable experience. Lippert's provides accompanists at competitive rates. Please get an Accompanist Form if you are interested in pursuing professional accompaniment for the exam. You may also consider asking another student or family member to accompany you. This will be a lesser cost to you. A deposit of \$125 cash is required at the time of booking. Students must provide music for the accompanist one month prior to the examination.

#### 3. Extra Lesson Time

Often, as the exam gets closer, students may find they need some extra lesson time. As much as possible, we will try to accommodate these extra lessons through your annual make-up lesson, etc., however you may still incur extra lesson costs.

#### 4. Scheduling the Exam

Exams run all year. Please consult with the student's teacher to decide on an approximate date for the exam. Contact reception and register for the exam 2 - 4 weeks prior to the actual date.

#### 5. Prior to the Exam

Complete the Exam Repertoire List (page 3) with your teacher. Mark all pieces being performed with paper clips or flags. This expedites the page turns for the examiner. Bring all of your music to the exam.

#### 6. Arriving at the Exam

Plan to arrive about 15 minutes early at your exam. This will give you time to settled. Bring Exam Repertoire List (page 3) with you on exam day and hand to your examiner. There is no room to warm-up in prior to the exam. Everyone should warm-up at home, especially singing students.

#### 7. Exam Results

Exam marks, full evaluation and certificate will be issued two to three weeks after your exam.

#### 8. Music Lessons pay off, here's how...

Ages	Instrument Grade	Theory Requirements	High School Music Credit
5-7	Preliminary		
8-11	1-4		
12	5	Preliminary Rudiments	
13	6	Gr.1	
14	7	Gr.2	Gr.11
15	8	Gr.2	Gr.12
16+	9,10, ARCT	Gr.3,4,5	



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### Lippert In-House Examination Application

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Age: \_\_\_\_\_

Teacher: \_\_\_\_\_ Lesson Day: \_\_\_\_\_ Time: \_\_\_\_\_

Instrument: \_\_\_\_\_ Grade: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Parent Contact: \_\_\_\_\_

Work Phone/Cell: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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#### Office Use Only:

Fee: \$ \_\_\_\_\_ Date Paid: \_\_\_\_\_

Exam Date: \_\_\_\_\_ Time: \_\_\_\_\_

Final Grade: \_\_\_\_\_

Examiner: \_\_\_\_\_ Booked: \_\_\_\_\_



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### Repertoire List

To be completed by student and teacher.  
Please bring with you to exam and hand to examiner.

Repertoire	Title	Composer	Page Number	Memorized? (Y/N)
List A				
List B				
List C				
List D				
List E (10)				

Studies	Composer	Page Number	Memorized? (Y/N)

Bring this form the day of your exam.  
Remember your music.  
Bring music for accompanist (if applicable)  
Warm-up at home.

Intervals (circle one): Sing OR Identify



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**Request for Piano Accompaniment (excludes piano and guitar)**

A piano accompanist can be hired at Lippert at the rate of \$ [redacted] (average is two 30-minute rehearsals), and \$ [redacted] for the day of the exam/performance (one hour equivalent). A deposit of \$125 cash is required at the time of booking. (Prices subject to change without notice).

All performers must own their own originals of the piano music to provide to the accompanist. Copies will not be provided by Lippert.

Please fill in the form below and return it to us with your piano music so that we can find an accompanist that is available.

Thank you,  
Lippert Music Centre Inc.

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**Request for Piano Accompaniment**

Name: \_\_\_\_\_ Teacher: \_\_\_\_\_

Instrument: \_\_\_\_\_ Grade: \_\_\_\_\_

Cell Phone Number for Day of Performance: \_\_\_\_\_

Purpose of Accompaniment (Exam, Competition, Audition): \_\_\_\_\_

Performance/Exam Date: \_\_\_\_\_ Time: \_\_\_\_\_

Location (Name of Site and Address): \_\_\_\_\_

Piece	Composer	Book	Page

**Office Use:**

Date of Music Delivery by Student: Day /Mth /Yr \_\_\_\_\_ Date of Music to Accompanist: Day /Mth /Yr \_\_\_\_\_

Name of Accompanist \_\_\_\_\_ Emailed Day /Mth /Yr \_\_\_\_\_ Confirmed Day /Mth /Yr \_\_\_\_\_

Cell Contact Number Given: \_\_\_\_\_

Dates of Rehearsals \_\_\_\_\_

Deposit Fee Paid \$ \_\_\_\_\_ Day /Mth /Yr \_\_\_\_\_ Total Charge: \$ \_\_\_\_\_ Day /Mth /Yr \_\_\_\_\_